# Overarching Research Question for the Project:

# What contextual factors do the 10 institutions perceive as influencing their implementation of the BI toolkit? How do participants from the different institutions characterize their use of the BI toolkit, concurrently and over time? To what extent are institution-level outcomes related to RI capacity associated with BI Toolkit use?

# Each of the ten institutions will serve as a case study to better understand the range of ways in which the BI Toolkit can be used and to understand the factors that promote and threaten successful implementation across contexts.

***Slide 1- Introduce yourself (again) and describe your context:*** We are a diverse group – lets remind each other of our job titles, and project partners! This can be a quick reminder.

***Slide 2 Hypothesis for your action research:*** In what ways do you hope (anticipate) your institution/community will engage with the BI Toolkit and use the toolkit as a (consistent) resource for their work? Describe what you foresee as institutional/organizational strengths or assets in the implementation and use of the BI Toolkit for RI/BI work and building RI/BI capacity.

***Slide 3 & 4 - Implementation of the BI Toolkit:*** Describe the way(s) the BI Toolkit is/will be used in your institutional context. What learning outcomes or skills do you plan to address for BI training or capacity building on your campus? What actions will you take? How will you use it in consultations? Workshops? What tool(s) will you focus on? What is your estimated timeline? For example: plan to host 3 sessions with researchers about X process/skill in next 4 months. ***Action Research Metrics:*** How will you know if you’re successful? What metrics matter to your work? What evaluation tools will you use?This is the heart of your presentation!

***Slide 5 –Challenges Next Steps:*** Describe what you foresee as challenges in the implementation and use of the BI Toolkit for BI work and building BI capacity. How do you plan to address these barriers or challenges? What questions do you have for ARIS? Your peers? What are your next steps?